

FEE POLICY

2020 - 2021

APPLICATION FEE

A one-time payment, non-refundable "Application Fee" is required when registering for the 2-day trial lesson.	2,300,000
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ENROLMENT FEE

When the offer of a place is accepted, a non-refundable fee is payable within two weeks. This fee is paid only once during the life of a student at Saigon Star International School.	23,000,000
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- 20% discount is applied for the second child of the same family.
- 30% discount is applied for the third and any subsequent child/children.

ENGLISH AS AN ADDITIONAL (EAL) FEE

When the child is accepted into the school, the child needs to be tested for his/her English level. EAL are provided free of charge during the school time.	Free
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SUPPLEMENT FEE

This fee is payable for the whole school year. The uniform includes 3 sets of the regular school uniform, 1 set of PE uniform and 1 hat.	12,815,000
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The additional uniforms can be purchased separately.

Supplement is inclusive of the following:

- ♦ Books & Stationery
- ♦ Uniform
- ♦ Learning Support
- ♦ Home-Learning Resources
- ♦ Costumes for Shows
- ♦ Curriculum Related Day Trips
- ♦ Morning & Afternoon Snacks
- ♦ Accident & Emergency Insurance

TUITION FEES

Year Group	Payment Option			
	Option A	Option B		
	<i>Due by 15th May</i>	<i>Due by 15th May</i>	<i>Before starting of new academic year</i>	<i>Before of term 3</i>
Pre-School	168,000,000	53,440,000	92,400,000	38,960,000
Nursery	233,500,000	77,055,000	128,525,000	51,270,000
Reception	248,000,000	81,840,000	136,400,000	54,560,000

**A non-refundable deposit of 30% is applied for all age groups.*

Lunch Fee

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| <ul style="list-style-type: none"> The lunch fee is payable for the whole school year. For families with more than 1 child studying at Saigon Star International School, there will be a 50% discount for the second and each subsequent child/children from the same family. Lunch can be ordered weekly, termly and monthly. | 29,125,000 |
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Bus Fee

Thanh My Loi Area	Thao Dien & other areas in dist.2	Dist.1, 3, 4, 7, 9, Thu Duc The Manor, Saigon Pearl, Vinhomes Central Park	Other districts
15,000,000/ Year	23,300,000/ Year	34,950,000/ Year	37,000,000/ Year

- 30% discount is applied for the second child of the same family.
- 50% discount is applied for the third and each subsequent child/children of the same family.
- Requests for the bus must be registered termly or yearly.

Loyalty & Sibling Discount

- The sibling discount is only applicable to children in the same family.
- The sibling discount is based on the tuition fee for the younger child.
- Loyalty & sibling discounts are not applied to the supplement fee.
- Loyalty discount will not be used in conjunction with sibling discount.

	1 st year	2 nd year	3 rd year	4 th year	5 th year and subsequent years
1ST CHILD (ELDEST)	100%	97.5%	95%	92.5%	90%
2ND CHILD	85%	85%	85%	85%	85%
3RD & SUBSEQUENT CHILDREN	80%	80%	80%	80%	80%

Late Enrolment

The rate for late enrolment is applied for all age groups:

ENTRY DATE	Term 1	Term 2	Term 3	Term 4
% OF ANNUAL TUITION	100	85	60	35

Special Educational Needs (SEN)

Where possible, the school provides support for children who have physical or learning difficulties at no extra cost. Admission, in such cases, is determined by the school on a case by case basis. For children requiring intensive support, either upon admission or identified at a later stage, any additional costs will be passed onto parents.

SCHOOL GRADES

CHILD BORN BETWEEN	YEAR GROUP IN		
	2019-2020	2020-2021	2021-2022
01/09/2018 – 31/08/2019	N/A	N/A	Pre-School
01/09/2017 – 31/08/2018	N/A	Pre-School	Nursery
01/09/2016 – 31/08/2017	Pre-School	Nursery	Reception
01/09/2015 – 31/08/2016	Nursery	Reception	Year 1
01/09/2014 – 31/08/2015	Reception	Year 1	Year 2
01/09/2013 – 31/08/2014	Year 1	Year 2	Year 3
01/09/2012 – 31/08/2013	Year 2	Year 3	Year 4
01/09/2011 – 31/08/2012	Year 3	Year 4	Year 5
01/09/2010 – 31/08/2011	Year 4	Year 5	Year 6
01/09/2009 – 31/08/2010	Year 5	Year 6	Year 7
01/09/2008 – 31/08/2009	Year 6	Year 7	Year 8
01/09/2007 – 31/08/2008	Year 7	Year 8	Year 9
01/09/2006 – 31/08/2007	Year 8	Year 9	N/A

Late Payment

This fee is payable for the whole school year:

- All fees must be paid in advance.
- A daily late charge fee will be imposed for outstanding/overdue payments based on a monthly rate of 2%.
- If payment is not made within 2 (two) weeks of the due date, the school reserves the right to offer the place to the next family on the waiting list.

Early Withdrawal

- The withdrawal policy will not be applied for instalment payments.
- Parents/carers must complete a Withdrawal Form and submit it 60 days prior to the child's withdrawal from the school in order to obtain a refund. Saigon Star will retain the remainder of the term's tuition fee, plus a 10% early withdrawal charge. The remainder will be refunded, as listed below:

Withdrawal Date	Before Term 1 begins	Any time in Term 1	Any time in Term 2	Any time in Term 3	Any time in Term 4
Rate of refundable	70% of tuition fee	60% of tuition fee	45% of tuition fee	15% of tuition fee	0% of tuition fee

* All fees are quoted in Vietnam Dong.

** Please note that refunds cannot be made in the event of a force majeure. Force majeure event refers to or effect an which can not be reasonably anticipated or be under our control, e.g earthquakes, epidemics and other natural disasters.