

The School reserves the right to amend the Schedule of Fees from time to time

	YEAR GROUP	CHILD BORN BETWEEN	OPTION A	OPTION B		
				Due by 20 <sup>th</sup> April	Due by 1 <sup>st</sup> August	Due by 1 <sup>st</sup> December
EARLY YEARS	Creche	01/09/2019 – 31/08/2020	<b>149,000,000</b>	<b>49,170,000</b>	<b>81,950,000</b>	<b>32,780,000</b>
	Pre-School	01/09/2018 – 31/08/2019	<b>176,400,000</b>	<b>58,200,000</b>	<b>97,000,000</b>	<b>38,840,000</b>
	Nursery	01/09/2017 – 31/08/2018	<b>245,175,000</b>	<b>81,000,000</b>	<b>134,800,000</b>	<b>53,892,500</b>
	Reception	01/09/2016 – 31/08/2017	<b>260,400,000</b>	<b>86,000,000</b>	<b>143,200,000</b>	<b>57,240,000</b>
PRIMARY YEARS	Year 1	01/09/2015 – 31/08/2016	<b>363,000,000</b>	<b>120,000,000</b>	<b>200,000,000</b>	<b>79,300,000</b>
	Year 2	01/09/2014 – 31/08/2015	<b>363,000,000</b>	<b>120,000,000</b>	<b>200,000,000</b>	<b>79,300,000</b>
	Year 3	01/09/2013 – 31/08/2014	<b>363,000,000</b>	<b>120,000,000</b>	<b>200,000,000</b>	<b>79,300,000</b>
	Year 4	01/09/2012 – 31/08/2013	<b>363,000,000</b>	<b>120,000,000</b>	<b>200,000,000</b>	<b>79,300,000</b>
	Year 5	01/09/2011 – 31/08/2012	<b>375,900,000</b>	<b>124,000,000</b>	<b>206,000,000</b>	<b>83,490,000</b>
	Year 6	01/09/2010 – 31/08/2011	<b>375,900,000</b>	<b>124,000,000</b>	<b>206,000,000</b>	<b>83,490,000</b>

### APPLICATION FEE

VND 2,500,000 per student including 2 day trial. This is one-time payment, non-refundable, required at the time that the application is submitted, and prior to the processing of any placement assessment.

### REGISTRATION FEE

A non-refundable Registration Fee of VND 46,000,000 is payable when the offer of a school place is accepted by parents. The Registration Fee is paid only once and guarantees the place for the student. The acceptance of a school place is not confirmed until the Registration Fee has been paid.

### PAYMENT OF TUITION FEES

Parents are responsible for the payment of the applicable school fees before the student can attend school classes. This responsibility cannot be delegated to a company. All Tuition Fees are invoiced in VND and are payable in VND unless the payment originate outside of Vietnam, in which case a USD bank transfer at the prevailing bank exchange rate is acceptable.

### SUPPLEMENT FEE

#### Supplement is inclusive of the following:

- Books & Stationery
- Uniform
- Curriculum Related Day Trips
- Home-Learning Resources
- Learning Support
- Costumes for Shows
- Accident & Emergency Insurance

#### This fee is payable for the whole school year:

- **Early Years: VND 12,815,000**
- **Primary Years: VND 15,145,000**
- The uniform includes 3 sets of the regular school uniform, 1 set of PE uniform and 1 hat.
- The additional uniforms can be purchased separately.

### LUNCH FEE

The lunch fee is payable for the whole school year:

- VND 29,125,000/per child
- For families with more than 1 child studying at Saigon Star, there will be a 50% discount for the Second and each subsequent child/children from the same family.
- Lunch can be ordered weekly, monthly and termly.

## SPECIAL EDUCATIONAL NEEDS (SEN)

Where possible, the School provides support for children who have physical or learning difficulties at no extra cost. Admission, in such cases, is determined by the School on a case by case basis. For children requiring intensive support, either upon admission or identified at a later stage, any additional costs will be passed on to parents.

## LATE ENROLMENT

If a child is enrolled into the School after the start of Term 1, the Annual Tuition Fees for the remainder of the school year have to be paid in advance according to the table below:

Child starts in	Term 1	Term 2	Term 3	Term 4
Late Enrolment Tuition Fee	100%	85%	60%	35%

## LATE PAYMENT

Tuition Fees remaining unpaid by 19 August 2021 will automatically have discounts removed and option B fee schedule will be applied. Additionally, the Tuition Fees remaining unpaid after the published due date will have a 2% penalty per month added to the outstanding balance by the 19<sup>th</sup> of each month.

## OTHER FEES AND DISCOUNTS

Additional EAL Fees:

- Early years: Free of charge.
- Primary years: The School is able to provide limited English as an Additional Language (EAL) support for children who are non-native English speakers for which an extra fee is payable. The level of support needed is determined by the School and will be as follows:

Supporting hours per week	Up to 3 Hours			
	Term 1	Term 2	Term 3	Term 4
Fees / Term (VND)	11,000,000	11,000,000	11,000,000	11,000,000

## LOYALTY & SIBLING DISCOUNT

Apply for tuition fees only.

The sibling discount is only applicable to children in the same family.

The sibling discount is based on the tuition fee for the younger child.

	1 <sup>ST</sup> child (eldest)	2 <sup>ND</sup> child	3 <sup>RD</sup> & subsequent children
1 <sup>ST</sup> YEAR	0%	15%	20%
2 <sup>ND</sup> YEAR	2.5%	15%	20%
3 <sup>RD</sup> YEAR	5%	15%	20%
4 <sup>TH</sup> YEAR	7.5%	15%	20%
5 <sup>TH</sup> & SUBSEQUENT YEARS	10%	15%	20%

## EARLY WITHDRAWAL

**If a child withdraws from the School during the academic year, the following refund policy will apply:**

- It is the parents' responsibility to complete the School's standard Withdrawal Notification Form and to submit it to the Sai Gon Star's office at least 90 calendar days prior to the child's last day at school. When the child leaves at the end of any term, the 90 day period shall be counted up to the last school day of that term only. This will ensure the refund policy is applied and school reports are issued.
- The School will not refund any portion of Term Tuition Fees or Late Enrolment Fees.
- The School will refund a percentage of the Annual Tuition Fee based on the date of the last day at school.

Last day in school	Term 1	Term 2	Term 3	Term 4
Refund of Annual Tuition Fee (%)	55%	30%	15%	0%

• Refunds cannot be made in the event of a force majeure.

• The fee policy shall be considered as an integral part of the Admissions policy and Admissions agreement.